

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 of 24
2. AMENDMENT/MODIFICATION NO. 01	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
6. ISSUED BY U.S. Department of Labor ETA Office of Job Corps and Youth Services 61 Forsyth Street, SW, Room 6T95 Atlanta, Georgia 30303	CODE	7. ADMINISTERED BY (If other than Item 6) CODE		
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) POTENTIAL OFFERORS - For the Jacksonville Job Corps Center Operation and Career Development System Services		9A. AMENDMENT OF SOLICITATION NO. 94011000		
		9B. DATED (SEE ITEM 11) May 23, 2001		
		10A. MODIFICATION OF CONTRACT/ORDER NO.		
		10B. DATED (SEE ITEM 13)		
CODE	FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers **9** is extended ☒ is not extended

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing Items 8 and 15, and returning _____ copies of the amendment; ☒ (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATE (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

()	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return **N/A** copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
1. This amendment is issued to amend the RFP and to provide potential offerors the questions and responses from the Pre-Proposal conference held June 5, 2001, and other pertinent information:

Remove	Replace	Comments
Standard Form 33	Standard Form 33	Item 9 is correct to reflect the time zone as Eastern Daylight time (EDT) in lieu of EST
page C-10	C-10	Vocational Offerings have been revised
page I-12	I-12	Amended language in paragraph 1.5
page J-31	J-31	Amend the Job Corps Center from Gainesville to Jacksonville
page J-40	J-40	Service Contract Act wage determinations provide as an attachment to this amendment
page K-11	K-11	Amended section K-12 item numbering.
page L-7	L-7	To delete items (a) vii, (b) i, vii and x
page L-8	L-8	Item (c) paragraph numbering amended

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or Print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) D. E. SCOTT, CONTRACTING OFFICER
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15B. CONTRACTOR/OFFEROR	15C. Date Signed	16B. UNITED STATES OF AMERICA	16C.Date Signed
<div>—</div> <div>-----</div> <div>-----</div> <div>(Signature of person authorized to sign)</div>		<div>BY</div> <div>-----</div> <div>-----</div> <div>(Signature of Contracting Officer)</div>	
NSN 7540-01-152-8070		STANDARD FORM 30 (REV. 10-83)	
PREVIOUS EDITION UNUSABLE		Prescribed by GSA -FAR (48 CFR) 53.243	

30-105

<u>Remove</u>	<u>Replace</u>	<u>Comments</u>
page L-10	L-10	Amend item (6)
page M-1	M-1	Amended paragraph B item 2
page M-2	M-2	Amended section C numbering and item 1b added language
page M-5	M-5	Amend paragraph 4 to add items 4) HUBZone and 5) Veteran owned businesses
page M-7	M-7	Page amended due to section changes, Deleted items f, g(1) and g(2) from original page
page M-8	M-8	Page amended due to section changes, Deleted item h from original page
page M-9	M-9	Page amended due to section changes, Item E Calculation and Evaluation of Costs amended to add items 6, 7, and 8
page M-10	M-10	Page amended due to section changes
page M-11	-	Page has been deleted

2. The Contracting Officer brought to the attention of all attendees:

- a. Policy and Requirements Handbook (PRH) is being revised and the draft PRH is available on the web-site referenced in the RFP.
- b. Informed offerors when the new center is completed we will re-negotiate the impact on the contract.
- c. Offerors should ensure the maximum General and Administrative rate they propose is utilized when calculating their G&A costs.

3. Questions and responses:

Question #1. What are the zones of influence to be used for the Jacksonville Job Corps Center's CTP system design?

Regional Response: Jacksonville JCC Zone of Influence zip codes are as follows:

In Duval County - 32099 32201 32202 32203 32204 32205 32206 32207 32208 32210 32211 32212 32214 32215 32216 32217 32218 32219 32220 32221 32222 32223 32224 32225 32226 32227 32228 32229 32230 32231 32232 32233 32234 32235 32236 32237 32238 32239 32240 32241 32244 32245 32246 32247 32250 32254 32255 32256 32257 32258 32259 32260 32266 32267 32276 32277 32290

In Clay County - 32008 32043 32050 32065 32067 32068 32073

In St Johns County: 32080 32084 32085 32086 32092 32095

In Nassau County: 30234 32035

Question #2. Will meals also be provided for non-residential students on weekend days or non-training days?

Regional Response: This should be determined by the offeror.

Question #3. What is the exact new address for the proposed new Jacksonville Job Corps Center?

Regional Response: As of the current date, an official address has not been assigned to the new site. The new Job Corps site is located at the corner of Golfaire Boulevard and Payne Stewart Boulevard.

Question #4. Is building on schedule for the new facility?

Regional Response: As of Monday, June 4, 2001, the project was 16 days behind schedule.

Question #5. What are the exact slot utilization ratios for the Auto Body Repair and Culinary Arts trades?

Regional Response: Please refer to the revised page C-10 of this amendment .

Question #6. Can we obtain center specific SPAMIS reports (OMS-20, OMS-17), OMS-35, OMS 30/31, Characteristics Report)?

Regional Response: The following SPAMIS reports are provided as attachments to this amendment: OMS-10, MSO-17, MSO-20, and VES-10

Question #7. What is the status of the modernization plan and funding? Can we obtain a copy of plan.

Regional Response: The modernization plan and funding level is not provided as part of the solicitation process.

Question #8. If the cost justification (BMP) is not evaluated on total estimated cost (page M-5 of the solicitation), how can a HUBZone preference of 10% be given (page M-7)?

Regional Response: The 10% preference is not a factor in the scoring of cost proposals and as a result the RFP pages M-7 through M-10 have been amended to reflect this correction. The 10% preference is utilized as a consideration factor by the Contracting Officer in the selection process.

Question #9. Please explain how the 10% preference is calculated as described in the evaluation factors at page M-7 of the solicitation.

Regional Response: The RFP incorrectly stated the process on pages M-7 and M-8 of the RFP. Please refer to the corrected RFP page M-5 through M-10. The 10% preference is calculated on the Total estimated costs and is utilized as a consideration factor in the Contracting Officer's selection process.

Question #10. How will the HUBZone and small disadvantaged business preference be applied to the evaluation of costs?

Regional Response: HUBZone and Small disadvantaged business preference is applied to the Total estimated costs of each offeror after scoring of the cost proposal. The preference is utilized as a consideration factor by the Contracting Officer in the selection process.

Question #11. In light of the HUBZone and small disadvantaged business preference, what significance will total estimated cost have in evaluation of proposals?

Regional Response: The Contracting Officer will utilize the preference as a consideration factor in the selection process. While in full and open competition HUBZone small businesses enjoy a price evaluation preference. If the otherwise lowest, responsive, and responsible offeror is a large business, the contracting officer may award the contract to a qualified HUBZone small business if its offer does not exceed the large business offer by 10%.

Question #12. Attachment J-6, Staff Resource Forms: Would DOL/ETA consider providing the staff resource forms of the current operator so we may determine if efficiencies may be effected?

Regional Response: No, this information will not be provided.

Question #13. Attachment J-5, Staffing Chart: Would DOL/ETA please provide the staffing chart for the current operation so we may determine if efficiencies may be effected?

Regional Response: No, this information will not be provided.

Question #14. Solicitation, Offer and Award Form: Block 5, Date issued is shown as May 23, 2001, with a due date of July 10, 2001. Since the RFP was not made available on the DOL web site until June 1, 2001, will DOL provide a commensurate extension to the date for questions to be submitted (5 June), and the due date (10 July).

Regional Response: No, the RFP was posted and available on the Job Corps web-site on May 24, 2001.

Question #15. Solicitation, Offer and Award Form: Block 9 identifies delivery due date/time as 2:00p.m. Eastern Standard Time on July 10, 2001. Should this be 2:00 p.m. Eastern Daylight Time?

Regional Response: Yes, the due date is July 10, 2001, 2:00 p.m. Eastern Daylight Time.

Question #16. Section G.1.A - Estimated Cost and Fixed Fee, lines g-k: Does “Blank” mean no charge allowed, and no estimate required?

Regional Response: Offerors are not required to submit estimated costs for these items. After contract award these line items will be adjusted by modification to the contract.

Question #17. Page C-10, Paragraph 20: Is Advanced Career Training (ACT) to be included in the proposed costs? If so, what are the expected number of students who will attend ACT?

Regional Response: Cost of Advanced Career Training (ACT) should be included in proposed costs. There are 10 full-time off-center ACT slots.

Question #18. Section I.5(b): The sentence in this paragraph that ends with 0.05 appears to be incomplete. Please provide the rest of the sentence.

Regional Response: The RFP was incorrect, and has been amended to reflect the correct FAR clause language. Please refer to the amended page I-12

Question #19. Section B-1: Are the number of students listed in paragraphs 2 and 3 the current, real numbers, projected numbers, or pricing scenario numbers?

Regional Response: Paragraph 2 is the actual planned on-board strength. Paragraph 3 reflects projections of the number of graduates and former enrollees who will remain in the zone of influence.

Question #20. Section C-4: For this RFP, is all of the direct outreach described in paragraphs A.1.a through A.1.4 outside the scope of this contract?

Regional Response: Section C-3, Program Content (Pages C-4 and C-5). A.1.a through A.1.d are not applicable to this contract.

Question #21. Attachment J-10, List of VST Slots: The sentence at the top of the page indicates that the form is for the Gainesville Job Corps Center. Is this correct, or does this form describe the Jacksonville Center?

Regional Response: J-10 is incorrect, the center is Jacksonville. Please refer to the corrected RFP page J-31.

Question #22. Section L.6.A: In the last, unnumbered paragraph, it states that the diskette or CD-ROM submissions must be submitted “in a format compatible with Corel Quattro Pro 8 version and/or WordPerfect 8 of Corel Office Suite Version 8.” WordPerfect 8 is no longer sold on the open commercial market. Would submission of this document in Microsoft Word and/or Excel, version 97 or 2000, be acceptable?

Regional Response: Most computer programs will allow documents to be saved as Corel WordPerfect 8 or Quattro Pro 8. If this cannot be accomplished on your software, your transmittal letter shall include a statement that your current software will not convert from _____ (whatever your software is) to Corel Wordperfect or Quattro Pro as requested. Upon submission of this statement will we accept documents in Microsoft Word and Excel Versions 97 or 2000.

Question #23. Section L.6: Since there is an Oral Proposal, are we correct in believing the actual slides for the Oral Presentation should not be submitted with the written proposal, but should instead be provided to DOL/ETA at the time of presentation?

Regional Response: This is correct, a written copy of the slide presentation shall be provided at the time of the presentation in accordance with the RFP page L-10.

Question #24. Section L.5: Paragraph G.2 is unclear as to whether we should respond to the old PRH, or the draft on the web site. Please clarify.

Regional Response: The current Policy and Requirements Handbook (PRH) should be used; however, anticipated changes due to the proposed PRH revision may also be incorporated in the proposal.

Question #25. Section K.12: Since this operation does not appear to produce a product of any kind, can we assume that K.12 is not applicable to this bid?

Regional Response: NO. The certification is required as part of the proposal submission for section K. Please note page K-11 has been amended to correct the item numbering.

Question #26. Sections K.9, K.10, and K.11: Does the current Jacksonville Center site have, or has it had, clean air and water problems, toxic chemical release, or problems with the recovery of material?

Regional Response: The Regional Office and the National Office are not aware of any environmental problems. If environmental issues were to arise, they would be handled by the National Office of Job Corps as a national project.

Question #27. What latitude is there for contractor to participate in the determination of enrollees' eligibility.

Regional Response: None

Question #28. What is the mix of population in the Jacksonville Center? a. Age breakdown, b. Academic level, c. Selected vocations, d. Geographic representation and what percent are from Jacksonville and e. Court background?

Regional Response: The information that we can provide is available on the OMS-10, MSO-17, MSO-20, and VES-10 reports which are provided as part of this amendment.

Question #29. What is the Career Development Services System? How extensive is it? What services are involved? For how long? We need CDSS plan for Region 3. Can tuition for training be included in the plan?

Regional Response: Please refer to RFP pages J-41, J-42 and J-43 for web-site references for CDSS. Tuition costs may be included in the plan.

Question #30. How are vocational offerings determined? Are they predetermined by Job Corps or the proposal of the contractor?

Regional Response: An offeror may propose new vocational offerings. The Regional Office must approve all proposed vocational changes.

Question #31. What is the anticipated length of stay for: residential, non-residential, post center/CDSS stage?

Regional Response: The length of stay will vary and should be commensurate with each individual student obtaining maximum benefit from the program.

Question #32. What do you consider a successful completer?

Regional Response: Job Corps now refers to completers as "graduates." Please see Section C.3.B - Student Training (Pages C-6 through C-10) and C.3.G - Career Development Services System (CDSS) (Pages C-14 and C-15).

Question #33. Is funding performance-based, i.e., based on completions, successful placements? If so, what are the performance expectations?

Regional Response: No. Please refer to "Section L.1 - TYPE OF CONTRACT 52.216-1. The Government contemplates award of a Cost Reimbursement Plus Fixed Fee contract resulting from this solicitation. Please refer to Chapter 8 of the Job Corps Policy and Requirements Handbook for performance expectations.

Question #34. Please explain fee and G&A portions of the contract. a. Fixed price, b. Fee, c. G&A (General and Accounting) and d. What are the requirements and procedures for indirect cost rates?

Regional Response: Please refer to the Federal Acquisition Regulations parts 16, 31, and 47 and clauses 52.216-7 and 52.216-8 for a detailed explanation of Fee, Indirect costs and General and Administrative costs. a) Fixed price is a price that is not subject to any adjustment on the basis of the contractor's cost experience. b) Fee is a payment made to the contractor for performing the contract, the fee is negotiated and is fixed at the inception of the contract. c) G&A is any management, financial and other expense which is incurred by or allocated to a business unit which is for the general management and administration of the business unit as a whole. d) Indirect cost requirement and procedures may be found in the FAR parts 31 and 47.

Question #35. Is there confidentiality of proposed key personnel who are currently employed elsewhere - or can key personnel credentials be used in the proposal without their names?

Regional Response: There is confidentiality in that the government shall not disclose an individual proposed by one offeror to anyone outside of the government. The more staff names provided will strengthen the proposal.

Question #36. How would transition from one contractor to another be handled.

Regional Response: The successful contractor will be given a 30-day transition period prior to the start of the new contract. New operators may be provided limited technical assistance from the government. Please refer to pages L-17 through L-19 of the Solicitation.

Question #37. Please validate the written proposals that are required to be submitted on Tuesday, July 10, 2001, and the number of copies as follows :

Part I.	Transmittal Letter	Original + 5 copies = 6 copies
Part III.	Staff Resources Proposal and Staffing Charts	Original + 5 copies = 6 copies
Part IV	Past Performance and Experience	Original + 1 copy = 2 copies
Part V.	Subcontracting Plan	Original + 1 copy = 2 copies
Part VI.	Business Management Proposal	Original + 1 copy = 2 copies
Part VII	Phase-Out Proposal	Original + 1 copy = 2 copies

Regional Response: Section L.6 item A, Part I. Transmittal letter is the letter only and shall be separately bound. All other submission requirements are as stated in the RFP pages L-11 through L-19.

Question #38. Please validate that there will be five (5) copies of all the visual materials contained in the Oral presentation that are required to be submitted on the day of the scheduled presentation. If yes, will the Offeror bring them on the actual day of the presentation?

Regional Response: Yes, please refer to the amended RFP page L-10.

Question #39. Page E-1 designated Ms. Betty Underwood as the Government Authorized Representative (GAR). Is this a change from Ms. Nancy Carper, who is the current GAR of the Jacksonville Center?

Regional Response: Yes.

Question #40. Page L-8, Letter (c), *Student Support Effectiveness*, lists “child development programs.” This is not applicable on the current contract. Is this a typographical error?

Regional Response: A child development program is not applicable to this procurement. Please refer to amended page L-8.

Question #41. Page L-10, No. (4), *Time Allowed* outlines “a maximum of two (2) hours and 10 minutes, which includes a 10-minute break promptly after 60 minutes, in which to make the presentation.” Can we request for an additional 30 minutes because of the inclusion of Career Transition Period (CTP)?

Regional Response: No additional time will be granted.

Question #42. While contractors carry liability insurance, is the contractor required to provide and price fire/hazard insurance for the buildings (plant) and equipment on the Center?

Regional Response: No, the government is self insured.

Question #43. Page L-12 Past Performance and Experience. Is the past performance discussion limited to center contracts, or should OACTS contracts be discussed as well? Can more than 5 pages of discussion be allowed?

Regional Response: OA/CTS contracts may be discussed. In accordance with the RFP Page L-12 “Experienced contractors” may submit up to five (5) pages of information. While there is no page limitation for “New Firms” it is requested that new firms adhere to a five (5) page limitation.

Question #44. Page J-22 refers to Career Development Services System (CDS) and staff in that area specifically the Career Development Specialist while page L-8 discusses the Career Transition Period. Which terminology is preferred - Career Development Specialist (CDS) or Career Transition Specialist (CTS)?

Regional Response: Offeror may use either terminology as long as the intent is clear.

Question #45. Should Past Performance and Experience and Staffing Resources be included in Original + number of copies required and a floppy.

Regional Response: Please refer to the RFP pages L-11 and L-12. Staffing Resources stated an Original+5 copies and will be submitted on 3 1/4" diskette. Past Performance states Original and 1 copy, it is not required nor requested on 3 1/4" diskette.

Question #46. Please go over the format for the written proposals - page limits per section, etc.

Regional Response: Please refer to RFP, Section L.6 , pages L-4 through L-19. Page L-12, item (2) “ The written proposal is Not to exceed 25 pages of narrative for the Staff Resources Proposal, including Career Transition Period (CTP). The page limitation excludes the staffing chart and staff resource forms provided in accordance with Section J of this RFP, resumes and position descriptions.” Section L.6. Submission of Proposals (Page L-5) - item “d. Title pages, tables of contents, and section dividers shall not be included in page totals.” Page L-12, paragraph 3b(2) indicates that up to five (5) pages of information for past effectiveness may be submitted for experienced contractors.

Question #47. We noticed GED’s posted were from Georgia. Is there any regulation or policy that requires this for a center located in Florida?

Regional Response: No. The center is not restricted to test in any particular state.

Question #48. Should a subcontractor do Attachment J-11 on Past Experience Confirmation?

Regional Response: It is not a required submission, refer to FAR Clause 52.219-9.

Question #49. In the post-center stage, can the proposer include tuition/fees costs to support a student in vocational training.

Regional Response: Job Corps funds are not available for vocational training for students who have terminated from the center.

Question #50. There did not appear to be a dental clinic on center. Are the services contracted off-site?

Regional Response: Dental services for students are currently subcontracted and provided at a location off-center.

Question #51. Is the proposal for 2 years at this site and 3 option years at the new site with increased OBS or all 5 years at this site and OBS.

Regional Response: The proposal should be based on five (5) years at the current site and the current on-board strength. Please refer to page C-18, paragraph K.

Question #52. Will you provide the lease details on the Culinary Arts Facility?

Regional Response: The Culinary Arts program is located in a leased off-center site at 1551 N. Main Street, Jacksonville, Florida. The lessor is Dr. May A. Jones, W. F. J, Inc., 500 N. Main Street, Jacksonville, Florida 32206 (904-388-6275). Lease amount is \$1,000 per month and the lease expires on December 30, 2001. It should be understood that this lease is not between DOL and the lessor, but is between the current operator and the lessor. The cost of the lease is funded through current operator budget.

Vocational Offerings	Training Slots - On Center - Half-time slots	Training Slots - Off Center - Half-time slots	Training Slots - Off Center - Full- time slots
Advance Center Training (ACT)			10
Off-Center Training (OCT)		30	
Culinary Arts	15		
Business-Clerical	30		
Carpentry - Home Builders Institute (HBI)	12		
Plumber - Home Builders Institute (HBI)	12		
Electrician Trainee - Home Builders Institute (HBI)	12		
Bricklayer - Home Builders Institute (HBI)	12		
TOTAL Vocational Offerings	93	30	10

18. **Work-Based Learning:** The contractor will incorporate work-based learning as a primary instructional method of training. Students will be provided opportunities to learn about career opportunities and employer expectations, and to learn about and apply new occupational skills in actual work places and on real work projects. Specific requirements regarding training methods and procedures are found in PRH, 2.18.
19. **Vocational Skills Training (VST):** The contractor will provide training to students in the eligible trades through work on actual construction or manufacturing projects. Projects accomplished through the VST program will provide students with quality training in a wide range of required skills. Policies and procedures for implementing a VST program are found in PRH, 2.19.
20. **Advanced Career Training (ACT) (X is ____ is not applicable to this contract):** The contractor will provide advanced vocational training through enrollment in post-secondary institutions to students who demonstrate the potential to successfully participate in higher education. The program will meet all the requirements of PRH, 2.20.

- (2) Standard Form 295, Summary Subcontract Report. This report encompasses all of the contracts with the awarding agency. It must be submitted semi-annually for contracts with the Department of Defense and annually for contracts with civilian agencies. If the reporting activity is covered by a commercial plan, the reporting activity must report annually all subcontract awards under that plan. All reports submitted at the close of each fiscal year (both individual and commercial plans) shall include a breakout, in the Contractor's format, of subcontract awards, in whole dollars, to small disadvantaged business concerns by North American Industry Classification System (NAICS) Industry Subsector. For a commercial plan, the Contractor may obtain from each of its subcontractors a predominant NAICS Industry Subsector and report all awards to that subcontractor under its predominant NAICS Industry Subsector.

1.5 Small Disadvantaged Business Participation Program--Incentive Subcontracting. 52.219-26

As prescribed in 19.1204(c),

- (a) Of the total dollars it plans to spend under subcontracts, the Contractor has committed itself in its offer to try to award a certain amount to small disadvantaged business concerns in the North American Industry Classification System (NAICS) Industry Sub-sectors as determined by the Department of Commerce.
- (b) If the Contractor exceeds its total monetary target for subcontracting to small disadvantaged business concerns in the authorized, NAICS Industry Sub-sectors, it will receive **0 percent of the dollars in excess of the monetary target, unless the Contracting Officer determines that the excess was not due to the Contractor's efforts (e.g. a subcontractor cost overrun caused the actual subcontract amount to exceed that estimated in the offer, or the excess was caused by the award of subcontracts that had been planned but had not been disclosed in the offer during contract negotiations).** Determinations made under this paragraph are unilateral decisions made solely at the discretion of the Government.
- (c) If this is a cost-plus-fixed-fee contract, the sum of the fixed fee and the incentive fee earned under this contract may not exceed the limitations in subsection 15.404-4 of the Federal Acquisition Regulation.

I.6 52.230-2 Cost Accounting Standards. 52.230-6

- (a) Unless the contract is exempt under 48 CFR 9903.201-1 and 9903.201-2, the provisions of 48 CFR Part 9903 are incorporated herein by reference and the Contractor, in connection with this contract, shall--
 - (1) (CAS-covered Contracts Only) By submission of a Disclosure Statement, disclose in writing the Contractor's cost accounting practices as required by 48 CFR 9903.202-1 through 9903.202-5, including methods of distinguishing

VOCATIONAL SKILLS TRAINING (VST)

The following vocational training programs qualify for VST funding at the \$750 per training slot per year for the Jacksonville Job Corps Center:

Vocational Training Program*	Training Slots
Carpenter (Home Builders Institute)	24
Plumber (Home Builders Institute)	24
Electrician Trainee (Home Builders Institute)	24
Bricklayer (Home Builders Institute)	24
Total	96

* Training provided by National Training Contractors

DAVIS BACON WAGE DETERMINATION

(Is available on the DOL Wage and Hour Web site www.access.gpo.gov/davisbacon)

SERVICE CONTRACT ACT WAGE DETERMINATIONS

(Is provided as an attachment to Amendment #1)

(b) of this provision, is a domestic end product as defined in the clause of this solicitation entitled "Buy American Act--Balance of Payments Program--Supplies" and that the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products.

(b) Foreign End Products:

Line Item No Country of Origin

_____	_____
_____	_____
_____	_____

[List as necessary]

- (c) The Government will evaluate offers in accordance with the policies and procedures of Part 25 of the Federal Acquisition Regulation.

K.13 HISTORICALLY BLACK COLLEGE OR UNIVERSITY AND MINORITY INSTITUTIONS REPRESENTATION 52.226-2 (March 2001) As prescribed in 26.304:

A. *Definitions* As used in this provision:

"Historically Black College or University" means an institution determined by the Secretary of Education to meet the requirements of 34 CFR 608.2. For the Department of Defense, National Aeronautics and Space Administration , and the Coast Guard, the term also includes any nonprofit research institution that was an integral part of such a college or university before November 14, 1986.

"Minority Institution" means an institution of higher education meeting the requirements of Section 1046(3) of the Higher Education Act of 1965 (20 U.S.C. 1067k, including a Hispanic-serving institution of higher education, as defined in Section 316 (b)(1) of the Act (20 U.S.C.1101a)).

B. Representation - The offeror represents that it—

it " is " is not a Historically Black College or University;

(vii) What experience and expertise do you have that will ensure a smooth transition in the start-up of a new Job Corps facility?

(viii) How will you ensure good facility maintenance?

(b) Training Program Design: By responding to the following questions, describe how academic, vocational and social competencies will be delivered to enable students to find good jobs and remain connected to the labor market.

(i) How will you implement CDSS on center, including all the phases mentioned in Section C?

(ii) What curricula will be used in training, outside the standard Job Corps curricula?

(iii) What supplemental methods/materials will be used?

(iv) How will you ensure that vocational training meets established performance goals and employer needs?

(v) What specific systems, training and approaches will be used to focus on employability and job readiness concepts?

(vi) What is the role and extent of employer participation in the design and delivery of training?

(vii) A particular performance concern includes the low GED pass rate. What methods will be used to track performance and assure quality of training in academic education?

- (c) Support Service Effectiveness: (Systems **may** include **as applicable** residential living, counseling, recreation, behavior management, student government/leadership, administrative support services, health services, child development programs, and placement/CDSS services.) By responding to the following questions, describe how social development, administrative and other support services will be delivered to enable students to participate fully in the program and develop the skills to live independently upon program completion.
- (i) How will you ensure a safe and secure student living and learning environment?
 - (ii) What systems and methods will you use to develop student self-management, employability and independent living skills?
 - (iii) How will you ensure student/customer focused delivery of all support services, including food service, transportation, health services, etc?

(2) Direct Outreach/Admissions and Career Transition Period (CTP) System

Offerors shall describe specifically **HOW** the Outreach/Admissions and Career Transition Period (CTP) system will be delivered in the geographic location and the local and regional labor market.

- (a) Outreach Strategy: **(Not Applicable)** By responding to the following questions, describe your outreach and marketing plan to maintain a positive public image and attract suitable applicants.
- (b) Admissions Program Design: **(Not Applicable)** By responding to the following questions, describe your methods and techniques to qualify and enroll sufficient applicants and support student retention at assigned
- (c) Career Transition Period (CTP) System Design: By responding to the following questions, describe HOW your approach to matching student skills with appropriate placement opportunities to result in workforce entry, quality jobs and job retention.
 - (i) What systems and procedures will you use to ensure achievement of placement goals?

and time. Requests to be rescheduled will not be entertained unless exigencies make the attendance of the offeror virtually impossible. The Government retains the sole right to reschedule presentations. The anticipated date for oral presentations will begin **July 23, 2001.**

(3) Offeror's Presentation Team

Only members of the offeror's staff and any staff proposed to work on the contract by that offeror may participate in the presentation. Offerors are encouraged to make the proposed Center Director a part of the team. Offerors may have no more than 7 personnel on their presentation team.

(4) Time Allowed

It is the offeror's responsibility to comply with time guidelines. Extensions will not be available. For the Presentation on Center operations and Career Transition Period (CTP), each offeror will have a maximum of two (2) hours and 10 minutes, which includes a 10 minute break promptly after 60 minutes, in which to make its presentation. The time limit will start upon the Government's direction to begin. After completion of the presentation, the Contracting Officer or designated panel member may ask questions of clarification for up to an additional 60 minutes.

(5) Clarification of Oral Presentation Points

After completion of the oral presentation, the Government may request clarification of any points addressed which are unclear and may ask for clarification by the offeror on any point which it feels was not adequately supported in the presentation. Any such interchange between the offeror and the Government is for clarification only, and will not constitute discussions. Answers to questions will be recorded and will be considered for evaluation purposes. The clarification time will not exceed 60 minutes for Center Operations and Career Transition Period (CTP).

(6) Documentation

The offerors must present a listing of the names, firms and position titles of all presenters at the time of the presentation. At the **beginning of the** presentation Offerors must furnish 5 copies of any material presented visually at the oral presentation (transparencies or visual equivalent, must be presented on plain paper). These materials will not count toward the page count for the formal written proposal and **will not be returned to the offeror.** The Government will video tape the presentation and use these recordings

SECTION M. EVALUATION FACTORS FOR AWARD

M.1 EVALUATION OF PROPOSALS AND SELECTION FOR AWARD

A. Procurement Review Panel

Proposals will be reviewed by a panel of specialists. Each panelist will evaluate the proposals for acceptability with emphasis on the various specific evaluation categories enumerated in this Section (M). The Government may award a contract on the basis of initial proposals received, without discussions. Therefore, each initial offer should contain the offeror's best terms from a cost or price and technical standpoint.

B. Evaluation Categories

All submissions referred to above except for the Transition Proposal will be evaluated based on the following points:

	<u>Points Possible</u>
1. Oral Presentations	
Center	36
Career Transition Period (CTP)	6
2. Staffing Resources Plan Proposals (Center and Career Transition Period)	20
3. Past Performance and Experience	25
4. Subcontracting Plan	5
5. Cost Justification	8
6. Transition/Phase-out Proposal	0
	<hr/>
TOTAL MAXIMUM POINTS POSSIBLE	100

C. Evaluation Criteria

1. Oral Presentation

Center(36 points)

Outreach, Admissions and Career Transition Period (CTP) (6 points)

Each Oral Presentation shall be evaluated against the standards detailed below.

Each of the three criteria outlined in Section L for Center Operations (Management Expertise, Training Program Design, and Support Service Effectiveness) and Career Transition Period (CTP) (Outreach Strategy, Admissions Program Design, Career Transition System Design) will be weighted equally.

- a. To what extent are the systems, procedures and approaches proposed clear, complete, concrete, and consistent with the Job Corps mission and policies?
- b. How effectively does the offeror's proposal recognize and tailor programs to operate in the context of the center's student population, site condition, configuration, geographic location and the local and regional labor market **and the Regional CDSS Plan.**
- c. How effective is the proposal in offering feasible, proven strategies and methods to ensure the achievement of Job Corps' specified outcomes and quality indicators?

<u>Maximum Points Grid</u>	Consistent with Mission & Policies	Tailored to Local Needs	Effective to meet Performance Standards	Totals
Management Expertise	4	4	4	12
Training Program Design	4	4	4	12
Support Service Effectiveness	4	4	4	12
Totals:	12	12	12	36

for that Center, the number shown in the 75% Rating column of the Center's Automated Past Effectiveness Report will be used.

(2) Additional Information (5 points)

In assigning these points, the contracting officer will consider such additional information as may provide further insight on the offeror's past experience and performance, and how such experience demonstrates the offeror's ability to perform the contract, including but not limited to, past effectiveness reports received from other Job Corps Offices and other Federal Agencies.

The Government reserves the right not to contact all of the references provided by the offeror. Names of individuals providing reference information about an offeror's past performance shall not be disclosed.

4. Subcontracting Plan (5 points) (Does not apply to Small Businesses)

Your plan will be evaluated in terms of quality, conformance with regulatory requirements, and corporate efforts/commitment. The Office of Job Corps seeks to provide incentives for offerors to subcontract major portions of center operations with 1) small business, 2) small disadvantaged business, and 3) women-owned small business concerns **4) HUBZone small business concerns and 5) Veteran Owned businesses**. Therefore, up to five points may be awarded where the proposed subcontracting involves a key component of center operations (i.e. major components - Residential Living, Academic Education, Vocational Training, Administration; minor components - OA, CDSS/CTP, Health Services).

5. Cost Justification-Business Management Proposal (8 points)

Each offeror shall submit a Business Management Proposal which shall show all costs proposed to fulfill the requirements of the solicitation. The Cost Proposal evaluation is a technical assessment of whether the costs proposed support the offeror's technical proposal. It is not an evaluation of the total estimated cost.

Proposals will be evaluated on the extent to which the allocation and supporting explanation of costs shown in the proposed contract budget assure a reasonable and prudent expenditure of Federal funds in the performance of this contract, and within the requirements of the program.

No Job Corps funds will be provided to pay compensation to any individual, either as a direct cost or as an indirect cost, or proration at a rate in excess of

- (1) In establishing compensation levels for all employees, the total compensation (both salaries, fringe benefits, bonuses, or monetary awards to employees) proposed shall reflect a clear understanding of the requirements of the work to be accomplished and the suitability of the proposed compensation structure to obtain and retain qualified personnel. The salary rates or ranges must recognize the distinct differences in skills and the complexity of varied disciplines as well as job difficulty. Proposals offering total compensation levels less than currently being paid by the predecessor contractor for the same work will be evaluated on the basis of maintaining program continuity, uninterrupted work of high quality, and availability of required competent employees. Offerors are cautioned that instances of lowered compensation for essentially the same work may be considered a lack of sound management judgment in addition to indicating a lack of understanding of the complexity of the requirements.
- (2) Proposals which are unrealistically low or do not reflect a reasonable relationship of compensation to the job categories so as to impair the contractor's ability to recruit and retain competent employees may be viewed as reflecting a failure to comprehend the complexity of the contract requirements. The Government is concerned with the quality and stability of the work force to be employed on this contract. The compensation data required will be used in evaluation of the offeror's understanding of the contract requirements.
- (3) An assessment of the potential for adverse effect upon performance and maintenance of the required number of employees with requisite skills resulting from an unrealistically low compensation structure will also be made.

6. Transition/Phase-out Proposal (0 points)

Although no points are assigned to this portion of the submission, all offerors, with the exception of the incumbent, are required to submit a transition proposal. The incumbent shall submit a phase-out proposal.

Transition proposals shall be evaluated to determine the following:

- a. To what extent does the offeror's plan display knowledge of the scope of tasks to be accomplished in transition?
- b. How effective is the offeror in proposing complete and concrete plans and procedures to effect an orderly transition of the Job Corps center and OA & CDSS functions?
- c. To what extent are the corporate resources/staffing proposed adequate to complete the scope of tasks outlined in the transition plan?

M.2 SUPPLEMENTAL INFORMATION

The following information is presented to further assist offerors in responding to this RFP, as well as to provide information regarding how the Government will make the award decision.

A. Notice on Key Personnel

Offerors shall indicate whether persons being proposed as key personnel are currently being proposed as key personnel for any other projects. Offerors must notify the Contracting Officer in writing of any change in the availability of proposed key personnel when the change in status occurs, at any point in the procurement process.

Prior to award of a contract the Government will ask the successful offeror to verify the availability of all named Key Personnel. If for any reason, the named Key Personnel will not be assigned to this project, the offeror may submit the name and qualifications of one of more proposed replacements. If, in the opinion of the Contracting Officer, a person proposed as a replacement is of substantially equivalent qualifications, award may still be made to the offeror. If proposed replacements are not equivalent, the contracting officer may find the offeror non-responsible. The contracting officer may then award the contract to another offeror or reopen negotiations with all offerors.

B. Competitive Range

In instances where more than one proposal is found acceptable, the Contracting Officer shall establish a competitive range in accordance with FAR 15.306. The competitive range will consist of proposals which, based upon review panel scores, are grouped at more or less the same level and are competitive with one another. The limits of what constitutes the competitive range in a particular case is a judgement matter for determination by the Contracting Officer.

C. Discussions -Final Proposal Revisions

Discussions will be held with all offerors who submit/present proposals determined to be within the competitive range. However, in some instances, award may be made on the basis of initial proposals received (52.215-16). If discussions are conducted, offerors shall be given an opportunity to submit such costs, technical, or other revisions in their proposals as may result from the discussions. All such offerors shall be informed in writing of the closing of negotiations and the common due date for receipt of final proposal revisions. Technical revisions will be in writing as a response to the Government's written concerns.

D. Selection for Award

Award will be made to the offeror who has submitted the proposal that is most advantageous to the Government. In making this determination, the government will weigh technical factors more heavily than total cost.

E. Calculation and Evaluation of Cost

The term "cost" as used in this RFP is defined as the total of the estimated cost, including G&A and overhead expense, and the fixed fee (if any). Evaluation of proposed costs will take into consideration comparison of costs to past data, allowability and allocability of costs and reasonableness of fixed fee and will be made in accordance with FAR 15.40. The following will be considered in making the final selection of the successful offeror:

1. Base two-year costs
2. Option year costs
3. Total Costs
4. Transition costs
5. Phase-out costs
6. **The Contracting Officer will evaluate offers by adding a factor of 10 percent to the price of all offers, except offers from small disadvantaged business concerns that have not waived the adjustment.**
7. **Offers will be evaluated by adding a factor of 10 percent to the price of all offers, except :**
 - (1) **Offers from HUBZone small business concerns that have not waived the evaluation preference, and**
 - (2) **Otherwise successful offers from small business concerns.**
8. **A concern that is both a HUBZone small business concern and a small disadvantaged business concern will receive the benefit of both the HUBZone small business price evaluation preference and the small disadvantaged business price evaluation adjustment (see FAR clause 52.219-23). Each applicable price evaluation preference or adjustment shall be calculated independently against an offeror's base offer. These individual preference amounts shall be added together to arrive at the total evaluated price for that offer.**

Except when it is determined, in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total costs for all options to the total costs for the basic requirement. Evaluation of options will not obligate the Government to exercise the options. In evaluating the total 5 year costs, the Government will place more weight on the base 2 year costs because of the uncertainty of award of option years.

After a cost analysis of each Business Management Proposal for the base period (i.e., the base two-year period for the operation of the center), the options, and the total cost, a further evaluation will be performed to determine the reasonableness of cost presented in the Phase-Out Proposal and/or the Transition Proposal. The incumbent will not incur a transition cost, and the phase-out cost will act as a negative factor for a challenging offeror when considering total estimated cost. In consideration of the above, it is imperative that the incumbent not overstate phase-out costs, as they will be reduced for cost comparison purposes based on their failure to meet the test of reasonableness noted above.

The contracting officer's decision to award an option will be made in accordance with FAR 17.207(c).

M.3 CONTRACTOR RESPONSIBILITY

The Contracting Officer will make a determination of responsibility in accordance with FAR 9.105-2. Should a determination of non-responsibility be made, the offeror will be dropped from consideration for contract award regardless of technical scores and cost. In the case of a small business concern, the matter will be referred to the Small Business Administration pursuant to FAR 19.6. Factors considered in determining responsibility include:

- C Financial resource adequacy
- C Ability to comply with the Statement of Work
- C Past record of performance
- C Record of integrity and business ethics
- C History of prevention and management of significant incidents, if offeror has previously operated or is presently operating a Job Corps center
- C Department of Labor review reports of offeror's Job Corps Center(s) if offeror has previously operated or is presently operating a center
- C Program and fiscal controls
- C Quality and quantity of corporate staff to be assigned to contract.

